



POSTGRADUATE STUDIES
SCHEME
Application Form

PLEASE CONSULT THE NOTES OF GUIDANCE ON PAGE 7 BEFORE COMPLETING THIS FORM

Please complete the form in black ink and return to:

**Kathryn Butterworth, Registry (Postgraduate Admissions)
Liverpool Hope, Hope Park, Liverpool L16 9JD**

Applicant's name (Please use block capitals):

--

Award for which application is being made:

Award	Title (including where appropriate the designated route)

NB: Do NOT use this form if you are applying for the MA/MSc in Education Studies. The correct form for this programme can be obtained by either contacting the Education Deanery (0151 291 3166) or downloading it from Hope's website (www.hope.ac.uk/Edu/for/Mastersed/MAsset.htm)

Office use only

Application received		Reference requested		Reference received	
Called for interview		Interviewed		Offer made	

LIVERPOOL HOPE

POSTGRADUATE STUDIES APPLICATION FORM

- Application for admission to (Please tick appropriate box)

MA	MSc	PGDip	PGCert

- Please enter the title of the award (including where appropriate the designated route)

--

- Enter mode of study (Please tick the appropriate box) and proposed date of entry

Full-time	Part-time

Proposed date of entry (month and year)

Section 1: Personal Details

Surname (Mr/Mrs/Miss/Ms):	
Previous Surname:	
First Name(s) (Underline one used):	
Home Address:	
Postcode:	
Tel. No. Day:	Tel. No. Evening:
Email address:	
Date of Birth:	Nationality:
Disability (See note on page 7)	

Section 2: Present Employment

Place of Work (if any):
Address:
Postcode:
Position Held:

Section 3: Professional Experience/Employment History

Please state your professional experience/previous employment in chronological order:

Dates	Post Held	Employer/Place

Section 4: Referees

Please enter the names, addresses and status of TWO referees. The first named should be able to comment on your **academic suitability** for the programme.

1. Name:	2. Name:
Status:	Status:
Address:	Address:

Please complete the heading on the enclosed Reference Form and send it to your first referee.

Section 5: Qualifications

(a) Academic qualifications (Please list all academic qualifications in chronological order)

Qualification	Class/Grade	Subject(s) Studied	Awarding Institution and place of study	Date Awarded Month/Year

(b) List any other qualifications which may be relevant

Qualification	Class/ Grade	Subject(s) Studied	Awarding Institution and place of study	Date Awarded Month/Year

Section 6: Additional Information

Please indicate your reason(s) for selecting the programme for which you are applying, and use this space to provide any other information which you wish to submit in support of your application.

How did you find out about Liverpool Hope?

Infozee - Edyonder, E-4, First Floor, Greater Kailash - I, New Delhi - 110048, India. Tel: +91-11-51831442, Email: contactus@infozee.com

Section 7: English Language Qualification

If your first language is not English, provide details of your English Proficiency by ticking the

gradstud/appform3

appropriate box below.

O Level equivalent	DUMB Test	IELTS	TOEFL	Degree	Other

If other, then state level of Proficiency below:

--

Section 8: Funding

Please indicate how your fees are to be funded (Please tick the appropriate box):

Self	LEA	ESF	Company	Other

If Other, please specify below

--

Section 9: Credit Value

Please enter any awards which you wish to be considered for credit value and which will be completed before commencing the programme for which you are applying. **Please provide documentary evidence of your awards with this form.**

Awards	Subject(s) Studied	Awarding Institution and place of study	Date awarded (Month/Year)

Section 10: Declaration

APPLICANTS FOR ALL AWARDS SHOULD SIGN THE DECLARATION BELOW

DECLARATION The details in this form are, to the best of my knowledge, correct. If I am accepted on to the Scheme I hereby agree to comply with the rules and regulations of the institution where the modules will be studied, and that I will comply with the Statutes, Ordinances, Regulations and By-Laws of the University of Liverpool for the time being in force, including Health, Safety and Disciplinary Regulations.

Signed:

Date:

COMPLETING THE POSTGRADUATE STUDIES APPLICATION FORM

These notes provide guidance for completing the Application Form. The numbers refer to sections on the form.

Please return completed application form to:

Kathryn Butterworth, Registry (Postgraduate Admissions)
Liverpool Hope
Hope Park
LIVERPOOL L16 9JD
Email: butterk@hope.ac.uk

Award applied for: Please indicate clearly, at the start of the form, the award and, where appropriate, the designated route you are applying for.

Section 1: Personal Details:

- **Telephone Numbers:** If we have to contact you to discuss your application we will use these numbers.
- **Disability/Special Needs:** If you have any physical or other disability or medical condition including any which might necessitate special arrangements or facilities, please indicate by ticking the box and attaching a supplementary sheet giving details.

Section 4: Referees: Applicants MUST name two referees, one of whom should be able to comment on the applicant's academic ability. It is the responsibility of the applicant to send the Reference Form to this first referee.

Section 7: English Language qualification: This section is for those students whose first language is not English. As all tuition is in English, such students must possess a suitable English Language qualification or provide other evidence that they satisfy this requirement and will therefore be able to pursue the studies proposed. Suitable English Language qualifications include:

- A pass in GCSE English Language at Grade C or above, conducted by a UK examining board.
- A pass in the DUMB test for international students or the equivalent examination set by other examining bodies.
- A good score (normally Band 6) in the British Council/Cambridge English Language Testing Service (IELTS) Test.
- A good score (at least 560) in the Test of English as a Foreign Language (TOEFL).

NB: Certain modules require a higher level of linguistic competence than IELTS 6 or TOEFL 560. Students will be advised accordingly.

Students who possess a degree or an approved equivalent qualification from an institution in which teaching is normally in English will also satisfy the English Language requirement.

Enter in this section details of your English proficiency, or give details of your English qualifications, including grade or class, awarding body and date awarded or expected.

Section 8: Funding: Most students will be self-funded. Please note that it is the student's responsibility to provide the Registry with documentary evidence of how their course is to be funded. Failure to do this will result in the applicant being invoiced for their course fees.

Section 9: Credit Value: In certain circumstances credit value will be given for appropriate qualifications obtained within the previous five years from approved institutions. If you think you are eligible to receive credit value you must apply on this application form. Retrospective application will not be considered. It will usually be possible to inform you if you have been given credit for previous awards prior to your first registration.

For general enquiries regarding the Postgraduate Studies Scheme at Liverpool Hope please contact:

*The Postgraduate Administrator
Liverpool Hope, Hope Park, Liverpool, L16 9JD.
Telephone: 0151 291 3445; Fax: 0151 291 3160; Email: currk@hope.ac.uk*